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Initiation Plan / GEF PPG

Project Title: Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines (IA-Biological Corridors)

Country: Philippines

Country Programme Outcome: Adaptive capacities of vulnerable communities and ecosystems are strengthened to be resilient to threats, shocks, disasters, and climate change.

UNDP Strategic Plan Output: 1.3

Gender Marker rating: GEN 2

Start Date: January 2018

End Date: April 2019

<p>ATLAS Award ID: 00100503</p> <p>ATLAS Project ID: 00103434</p> <p>PIMS ID: 5886</p> <p>Management Arrangement: DIM</p>	<p>Total budget: US\$</p> <p>Allocated resources:</p> <ul style="list-style-type: none"> • GEF US\$ 273,000 • Government US\$ • UNDP US\$
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AGREED BY

Mr. Titon Mitra
UNDP Country Director

Signature

Day/Month/Year
Date

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I. BRIEF DESCRIPTION OF THE INITIATION PLAN/GEF PPG

Objective & Final Outputs

The objective of the GEF PPG is to develop the project concept into a full project: Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines (IA-Biological Corridors. As described in the project concept (PIF/child project concept note), this project aims to operationalise integrated management of biological corridors to generate multiple benefits including effective conservation of globally significant biodiversity, reduced deforestation and degradation and enhanced livelihoods.

The following documents are to be consulted as background for the GEF PPG phase:

- PIF cleared for WP inclusion or GEF Council approved PIF (PFD and child project concept note for projects that are part of a program)
- SESP pre-screening (of PIF)
- Comments from GEF Secretariat, Council, STAP
- [Annotated UNDP-GEF Project Document Template](#) and associated guidance included therein

The final outputs of the GEF PPG are:

1. UNDP-GEF Project Document (ProDoc), using the 2017 standard template.
2. Mandatory annexes to the ProDoc, including gender analysis and action plan, and stakeholder engagement plan, among others, and project specific annexes (e.g. landscape profile, institutional and legal analysis, feasibility studies etc).
3. GEF CEO Endorsement Request.
4. Validation Workshop report (as appropriate for projects with a moderate and high SESP risk rating).

Any additional studies and other reports produced under the GEF PPG and not included in Annex to the project document will be submitted to UNDP and saved for future reference.

Key Dates for the GEF PPG

Milestone	Date	Notes
Internal submission date for UNDP-GEF review and clearance	1 March 2019	Must be at least two (2) months prior to CEO Endorsement Deadline
CEO Endorsement Deadline after which the project will be cancelled.	28 May 2019	Failure to submit a ProDoc and CEO ER to the GEF Sec by this deadline will lead to the automatic cancellation of the project by the GEF Secretariat.

Management Arrangements

The UNDP Philippines CO will lead the project development process and manage the GEF PPG budget in full consultation with the UNDP-GEF Technical Adviser. The GEF PPG Atlas budget is presented in Section IV: Total Budget and Work Plan.

As appropriate, a Working Group will guide the GEF PPG team, and review and endorse the GEF PPG deliverables. The Working Group is responsible for ensuring that the deliverables outlined in this GEF PPG are completed on time and in line with UNDP and GEF requirements. The Programme Manager, UNDP

Philippines and Director BMB, DENR will co-chair the Working Group. Working Group members will include: UNDP CO Programme Officer, representatives of government partners, and key stakeholders. UNDP-GEF EBD Regional Technical Advisor based in Bangkok Regional Hub will provide technical oversight.

The GEF PPG team will be composed of the following:

- 1) International GEF Project Design and Biodiversity Conservation Specialist
- 2) National Land Degradation/Land Degradation Neutrality Specialist
- 3) National Biodiversity Conservation Specialist (with focus on biological corridor management)
- 4) National Forest and Land Planning and Management Specialist
- 5) National Protected Area Policy and Institutional Specialist
- 6) National Stakeholder Engagement and Gender Specialist
- 7) National M&E Specialist
- 8) Project Development Associate

Draft Terms of Reference (TORs) for each team member is included in Annex 2 of this Initiation Plan.

II. STAKEHOLDER ENGAGEMENT, PUBLIC DISCLOSURE AND OTHER REQUIREMENTS

To ensure strong country ownership, and in line with the stakeholder engagement requirements outlined in UNDP's [Social and Environmental Standards](#) (SES), the development of the project to be undertaken during this GEF PPG phase will be done in full consultation and close engagement with government, CSO and other relevant stakeholders – in particular those who will benefit from and be directly involved in the implementation of the project (i.e. direct project beneficiaries). A list of these stakeholders will be prepared and included in Annex to the project document.

If the Social and Environment Screening Procedure (SESP) included in Annex to the project document, has an overall safeguard risk rating of moderate or high, the following disclosure requirements apply:

1. A final validation workshop report will be prepared summarizing the outcomes of the validation workshop and other consultations undertaken during the PPG phase. This report must demonstrate strong country ownership and will become a key reference document should an environmental and social safeguard complaint/grievance be filed during project implementation.
2. Before CEO endorsement (if appropriate given the GEF cancellation policy) or at the latest by the LPAC meeting, the UNDP-GEF project document, SESP and related management plans, and other relevant information/documents (e.g. ProDoc annexes) will be made available to the public on the UNDP website or open.undp.org. It is recommended to make these documents available for 30 days in advance of the LPAC meeting for moderate risk projects, and 120 days in advance for high risk projects.

III. GEF PPG ACTIVITIES

Component A: Preparatory Technical Studies & Reviews

The following technical studies and reviews will be conducted, building on the PIF and the comments received to the PIF (e.g. from GEF Council and STAP).

a. Desktop and field-based studies and data collection

This research should produce the background information required to prepare the ProDoc and CEO Endorsement Request, including but not limited to:

- Development challenge and strategy (including threats, problems and barrier assessment);
- Review of national policy and legislative frameworks;
- Problem and solution trees developed in consultation with project stakeholders, for a robust Theory of Change (to be prepared in **Component B**, below);
- Review of relevant past and ongoing projects for lessons; and
- Any other analyses required to address all comments on the PIF received from GEF Secretariat, GEF Council members and STAP

The above desktop and field based studies will particularly focus on generating the following detailed information:

- Component 1: (i) existing basis and support for biological corridor management in policy, laws and regulations of conservation and development at the national and provincial levels; (ii) the official status and policy framework for BCs in Philippines including institutional roles and responsibilities for operation of BD Corridors as well as overall PA estate and Corridor network; and their existing coordination mechanism for planning and management ; (iii) existing mandates and regulations governing overall planning, management and enforcement for BD corridors in the country; (iv) current practices at effective BD corridor management, and for integrating biodiversity conservation and protected areas management into socio-economic development plans and processes; (v) existing capacity of state and non-state institutions on sustainable development of BD corridors and technical familiarity with institutional change management (vi) existing financing arrangements and mechanisms for BD corridors; (vii) Review current regulations, policies, industrial standards, EIA compliances and systems to guide and regulate tourism sector (and others) in BD Corridors; (viii) levels of information on biodiversity, ecosystem functioning and values, and resource use patterns within BRs.
- Component 2: For the BD Corridors (11 in total) targeted by this project: (i) current mechanisms for integrating BD corridor management and associated issues into in planning, zoning, resource use and other interventions across the entire landscapes spanning PAs and Corridors and into Local Government Unit (LGU) level land and resource use planning and development processes; (ii) current pressures on Natural resources including demand and supply of forest resources; (iii) current analysis of the negative impacts and the potential positive role of tourism in supporting conservation of natural areas; (iv) existing levels of personnel and resources available for BD corridors and PA management; (v) current status of BD corridors in terms of connectivity between protected areas and other critical habitat areas; (vi) existing levels of capacity and experience for sustainable forest and land management and forest ecosystem rehabilitation; (vii) current financial resources and financing mechanisms available to Corridor and PA management including existing contributions from tourism sector (viii) elaborate existing institutional linkage and cooperation between the tourism sector and PA authorities on sustainable tourism development, financial mechanisms, development and implementation of guidelines, regulations and enforcement mechanisms for biodiversity conservation and maintaining ecosystem functions; (ix) existing community based wildlife conservation programme and current level of community participation/engagement for conservation activities, incentive mechanism and benefit sharing including their knowledge and experiences to adopt sustainable livelihood options ; (x) existing models and mechanisms to promote sustainable forest management and conservation of fishery resources; (xi) current technical capacities and resources among local stakeholders to implement INRM and BD conservation in a coordinated manner and at the level of large landscapes; (xii) existing information/data to enable effective biodiversity monitoring or landscape planning / spatial zoning within the sites, and to measure and track the negative impacts of tourism and

other infrastructure development, agricultural expansion, or other development processes; (xiii) current levels of awareness and understanding among local residents and other stakeholders of the conservation and economic benefits of Corridors; (xiv) Provision of KBA information for the target corridors and demonstration of how the KBA criteria has been applied and recommendations for future monitoring.

- Collect the baseline data for indicators. These include as a minimum: (i) the scoring of capacities at the 11 target BD Corridors in sustainable forest and land management, using the GEF LD-PMAT Tracking Tool; (ii) assess potential tax benefits for enterprises investing in ecotourism activities; (iii) baseline scores on capacities of PA Unit managers using the UNDP-GEF Capacity Development Scorecard especially for corridor management; (iv) baseline scores for 11 PA and Corridors using the GEF BD 1 Tracking Tool (METT); (v) baseline information on biodiversity and ecosystem conservation funding at district and provincial levels for financing of protected areas using the GEF BD 1 Tracking Tool (Financial Scorecard) and for financing of SLM investments / practices economic; feasibility study of alternative livelihood practices and options, including those related to community-based conservation; (vi) baseline scores on forest management using the Sustainable Forest Management Tracking Tool; (vii) total areas available for reforestation / green belts to improve forest connectivity and enhance BD conservation; (viii) baseline data on high priority endemic and/or threatened species.

b. Gender Analysis

A gender analysis will be prepared to fully consider the different needs, roles, benefits, impacts, risks, differential access to and control over resources of women and men (including considerations of intersecting categories of identity such as age, social status, ethnicity, marital status, etc.) given a project's context, and to identify appropriate measures to address these and promote gender equality and women's empowerment. The analysis will form the basis of a Gender Action Plan and Budget to guide gender mainstreaming during project implementation. The Gender Analysis, and the Gender Action Plan and Budget must be attached as Annexes to the Project Document. See guidance available [here](#).

c. Environmental and Social Safeguard Assessments

The social and environmental safeguards pre-screening (pre-SESP) prepared during the PIF design phase determined the overall risk categorization of this project as Moderate and highlighted potential safeguard risks to be further assessed during the PPG phase. The purpose of these assessments is to identify ways to avoid negative environmental and social impacts where possible (e.g., through site selection). If risk avoidance is not possible, then mitigation and management measures must be identified, in line with the UNDP Social and Environmental Standards (see section B-f below). If the required assessments cannot be undertaken or finalized during the PPG, they must be completed during the first phase of project implementation.

d. Identification of project sites

Based on the above reviews, and through consultation with stakeholders, the targeted project pilot sites / corridors will be identified.

e. Financial planning

Co-financing will be confirmed and additional sources identified through a series of consultations with partners to ensure a coherent and sustainable financing package for the project, including post-GEF grant phase to the extent possible.

f. Other required studies

In addition, other studies that will require to be undertaken include rapid socio-economic surveys and any others as may be identified during the PPG.

Component B: Formulation of the UNDP-GEF Project Document, CEO Endorsement Request, and Mandatory and Project Specific Annexes

Based on the technical studies and reviews undertaken under **Component A** (detailed above), the full UNDP-GEF Project Document will be developed (following the 2017 annotated UNDP-GEF Project Document available [here](#)), and the GEF CEO Endorsement Request (available [here](#)) will be prepared.

The GEF PPG Team Leader will be responsible for the consolidation and finalization of all required materials. Preparation of the UNDP-GEF ProDoc includes a specific focus on the following areas, which do not exhaustively capture the required ProDoc content:

a. Theory of Change

The detailed theory of change (ToC), based on the studies and data collection undertaken in **Component A**, will be developed. The selected approach will be identified, with a clear rationale backed by credible evidence, integrating gender concerns into the approach. Additional guidance is available in the Annotated UNDP-GEF ProDoc template.

b. Results Framework

Based on the studies and data collection undertaken in **Component A**, the Results Framework will be further defined with appropriate Objective-level and Outcome-level quantitative and qualitative SMART indicators and mid-term and end-of-project targets. It will be designed in line with the following parameters:

- Do not include outputs or activities in the results framework. Outputs and corresponding indicators can be included in the results section and/or in Annex to the project document.
- Prepare a maximum of 2-3 indicators for the Objective and each Outcome. Aim to keep the total number of indicators in the results framework (and that require annual reporting to the GEF) to 15-16.
- Give special attention to include gender-responsive outcomes and other socio-economic benefits.
- Collect baseline data for each indicator using existing national sources when feasible.
- Disaggregate indicators by sex, including number of direct project beneficiaries.
- Set realistic mid-term targets and end-of-project targets that can be achieved by project closure.
- Summarize risks and assumptions, and sources of verification/data.

See the annotated UNDP-GEF Project Document template for additional guidance on developing the Results Framework.

c. Monitoring and Evaluation (M&E) Plan and Budget

The on-the-ground monitoring could be undertaken by national institutes/universities as appropriate. Clarify the roles of various groups involved in project M&E, how project-level monitoring links with data collected at the national level, and specify the frequency of monitoring. Specify monitoring tools to be used; clarify responsibilities for completing the mid-term and terminal GEF Tracking Tools (see below). Complete the M&E budget included in the UNDP-GEF Project Document noting that the total budget should be between 3-5% of the GEF grant.

d. Stakeholder Engagement Plan

Based on the consultations undertaken during the PPG phase, a Stakeholder Engagement Plan will be developed.

e. Gender Action Plan and Budget

Based on the Gender Analysis conducted in **Component A**, the Gender Action Plan and Budget will outline the gender-specific outputs to be delivered during project implementation in order to promote gender equality and women’s empowerment and to ensure that inequalities are not exacerbated. As part of the work of preparing the Gender Action Plan, indicators should be proposed for inclusion in the Results Framework to facilitate the monitoring of the proposed gender mainstreaming actions.

f. Social and Environmental Standards

In line with the assessments conducted during **Component A** (above) and in line with [UNDP’s Social and Environmental Standards \(SES\) policy and all associated SES Guidance Notes](#), the SESP will be finalized and all moderate and high risks identified in the SESP will be reflected in the risk table and risk section of the project document. Mitigation and management measures for moderate and high risks will be developed and included in the project document, or included as a separate management plan in Annex to the project document, as required per UNDP’s SES. If the mitigation and management measures cannot be fully detailed at the PPG phase (e.g., sites have not been determined), an environmental and social management framework (ESMF) will be prepared outlining the steps to be taken during the first phase of project implementation to address the moderate and high risks. The ProDoc must clearly state that none of the associated project activities will commence until: the assessment(s) have been completed; the required management plan(s) have been prepared; the plan(s) have been disclosed and approved by the Project Board.

g. GEF Tracking Tool(s)

The following required GEF Tracking Tools will be prepared, in line with the relevant GEF objectives, and included as an Annex to the ProDoc. Indicators from the GEF Tracking Tools can be included in the Results Framework as appropriate. See the [GEF’s website](#) for the most up-to-date templates as these may change.

- GEF 6 Biodiversity Tracking Tool, Programme 2 and 9
- GEF-6 Land Degradation Tracking Tool
- GEF-6 Sustainable Forest Management Tracking Tool

h. Project Management Arrangements

Based on the stakeholder analysis and consultations undertaken in **Component A** above, agreement(s) on project management and governance arrangements—including roles, responsibilities and accountabilities of lead and partner Agencies—will be secured early in the project development phase and will be fully detailed in the ProDoc.

i. Completion of the required official endorsement letters

These letters include the official letters on co-financing guarantee(s) from participating government institutions, bilateral development partners, multilateral development partners, NGOs, private sector, or others who wish to provide cash or in-kind contributions to the project.

Component C: Validation Workshop and Report

A validation workshop will be held with relevant stakeholders to present, discuss and validate the project activities, and the final draft of the UNDP-GEF project document if possible. A validation workshop report will be prepared for projects with an overall safeguards risk rating of moderate or high.

IV. TOTAL BUDGET AND WORK PLAN FOR GEF PPG

Award ID:	00100503
Project ID:	00103434
Award Title:	BD Corridors
Business Unit:	PHL10
Project Title:	Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines (IA-Biological Corridors)
Project (PIMS) ID:	5886
Implementing Partner:	UNDP

GEF Outcome/Atlas Activity	Responsible Party	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	2018 Amount US\$	2019 Amount US\$	Total Amount US\$	Budget Notes
Project preparation grant to finalize the UNDP-GEF project document for project "IA-Biological Corridors"	UNDP	62000	GEF TRUSTEE	71200	International Consultants	29,250	9,750	39,000	A
				71300	Local Consultants	58,500	19,500	78,000	B-G
				71400	Contractual Services - Individ	16,875	5,625	22,500	H
				71600	Travel	40,875	13,625	54,500	I
				72400	Communic & Audio Visual Equip	2,250	750	3,000	J
				74500	Miscellaneous Expenses	1,500	500	2,000	K
				75700	Training, Workshops and Confer	55,500	18,500	74,000	L
PROJECT TOTAL						204,750	68,250	273,000	

Budget Note	Items	Total estimated person weeks	Budget	Budget Note
A	International GEF Project Design and Biodiversity Conservation Specialist	12	39,000	Please see Annex 2 for key responsibilities.
B	National Biodiversity Conservation Specialist (with focus on biological corridor management)	15	22,500	
C	National Forest and Land Planning and Management Specialist	8	12,000	
D	National Land Degradation Specialist	8	12,000	
E	National Policy and Institutional Specialist	8	12,000	
F	National Stakeholder Engagement and Gender Specialist	8	12,000	
G	National M&E Specialist	5	7,500	
H	Project Development Associate	64	22,500	
I	Travel		54,500	This includes expenses for: (a) Field missions for both international and national consultants; (b) Travel cost of project stakeholders for data collection, consultation in the Provinces and other assessments as required.
J	Communication		3,000	Communication cost in coordinating the project preparatory activities
K	Miscellaneous		2,000	Miscellaneous expenses and contingency
L	Training/Workshops		74,000	This will include expenses to cover the cost for logical framework analysis workshop, stakeholder validation workshop and others at the national level and Provincial levels. Also, includes low value IC payment for community facilitators who will facilitate site-level consultations and workshops
Total			273,000	

V. GEF PPG ACTIVITIES TIMEFRAME

PPG Activity	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13 ¹	Month 14 ¹	Month 15 ¹	Month 16 ¹
Component A: Technical studies, etc.	■	■	■	■	■	■	■	■								
Component B: Formulation of ProDoc, etc.						■	■	■	■	■	■	■				
Component C: Validation Workshop											■					
Delivery of final outputs												■	■	■	■	■

¹ For full-sized projects only

VI. MANDATORY ANNEXES

Annex 1: GEF CEO PIF/PPG Approval Letter



GLOBAL ENVIRONMENT FACILITY
INVESTING IN OUR PLANET

Naoko Ishii
CEO and Chairperson

October 30, 2017

Ms. Adriana Dinu
GEF Executive Coordinator
United Nations Development Programme
One United Nations Plaza
304 East 45th St.
FF Bldg., 10th floor
New York, NY 10017

Dear Ms. Dinu:

I am pleased to inform you that I have cleared the project concept detailed below for inclusion in the upcoming work program. I have also approved your request for project preparation grant.

Decision Sought:	Project Identification Form (PIF) Clearance for Work Program Inclusion and Project Preparation Grant (PPG) Approval
GEF SEC ID:	9584
Agency(ies):	UNDP
Agency ID:	5886 (UNDP)
Focal Area:	Multi Focal Area
Project Type:	Full-Sized Project
Country(ies):	Philippines
Name of Project:	Integrated Approach in the Management of Major Biodiversity Corridors (IA-Biological Corridors)
Indicative GEF Project Grant:	\$12,260,241
Indicative Agency Fee:	\$1,103,422
PPG Grant:	\$273,000
PPG Agency Fee:	\$24,570
Funding Source:	GEF Trust Fund

Break-down of Indicative Agency Fee				
Agency	Trust Fund	40% Fees to be committed at Council Approval	Fees to be committed at CEO Endorsement	Total (US\$)
UNDP	GEF	\$441,369	\$662,053	\$1,103,422

This PIF clearance and PPG approval is subject to the comments made by the GEF Secretariat in the attached project review document. It is also based on the understanding that the project is in conformity with

GEF focal areas strategies and in line with GEF policies and procedures. Please ensure that your final project document, with all Secretariat and Council comments fully addressed, is submitted such that CEO endorsement can be provided within 18 months of Council approval of the work program.

Sincerely,



Naoko Ishii
Chief Executive Officer and Chairperson

Attachment: GEFSEC Project Review Document
Copy to: Country Operational Focal Point, GEF Agencies, STAP, Trustee

Annex 2: Draft Terms of Reference (TORs) of Consultants Financed by the Project Preparatory Grant (GEF PPG)

Position, Type and Cost	Role, Deliverables and Qualifications
<p>Position: Biodiversity Conservation and Project Development Specialist (GEF PPG Team Leader) Type: IC</p> <p>Cost per person week: US\$3,250</p> <p>Number of person weeks needed: 12 weeks</p>	<p>Role The Biodiversity Conservation / Project Development Specialist will be the GEF PPG Team Leader and will be responsible for quality assurance and timely preparation of all reports and documentation, including the finalized UNDP Project Document (ProDoc) and CEO Endorsement Request, with all mandatory and project specific Annexes and supporting documentation. S/he will be responsible for managing all consultants on the GEF PPG Team, and coordinating the Team’s work.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Management of the GEF PPG Team</u> <ol style="list-style-type: none"> a. Define and submit a detailed methodology and work plan in consultation with the other consultants with clear delegation of responsibilities for the International Consultants (ICs) and National Consultants (NCs); b. Ensure that project development is participatory, gender-responsive and based on extensive stakeholder engagements; and c. Verify and ensure that all project components are technically sound and cost effective. 2) <u>Preparatory Technical Studies and Reviews (Component A):</u> With inputs from the other national and international consultants, as detailed in their respective TORs: <ol style="list-style-type: none"> a. Compile baseline/situational analysis for the full-size project (FSP). This will include a precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes; definition of GEF incremental value per outcome and output; and presentation of results of the incremental cost-analysis in matrices as appropriate; b. Oversee the stakeholder analysis and consultations and ensure that they are complete and comprehensive; c. Ensure the preparation of the gender analysis and ensure its findings are meaningfully integrated into the project’s strategy, theory of change and results framework; d. Ensure action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and update that screening in an iterative fashion throughout the PPG, as appropriate; e. Conduct/oversee the identification of the project sites, with documentation of selection criteria; f. Oversee the consultations with partners regarding financial planning; and g. Ensure completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 3) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B):</u> With inputs from the other national and international consultants, as detailed in their respective TORs, and based on international best practice: <ol style="list-style-type: none"> a. Develop, present and articulate the project’s theory of change; b. Develop the Results Framework in line with UNDP-GEF policy; c. Develop a detailed Monitoring and Evaluation Plan and Budget; d. Oversee and ensure the preparation of a Stakeholder Engagement Plan; e. Oversee and ensure the preparation of a Gender Action Plan and Budget; f. Update the SESP based on assessments undertaken during Component A, and ensure the development of environmental and/or social management plan(s) for all risks identified as Moderate or High in the SESP; g. Prepare the required GEF tracking tool(s); h. Secure and present agreements on project management arrangements;

	<p>i. Ensure the completion of the required official endorsement letters; and</p> <p>j. Synthesize all analyses, studies, etc. that are prepared under Components A and B to produce the draft UNDP-GEF ProDoc, GEF CEO Endorsement, and all mandatory and project specific Annexes, using the required templates.²</p> <p>4) <u>Validation Workshop (Component C)</u>:</p> <p>a. Lead the validation workshop to present, discuss and validate the final draft ProDoc and mandatory and project specific annexes, with a special focus on the SESP and any management plans; and</p> <p>b. Oversee all necessary revisions that arise during the workshop.</p> <p>c. Ensure completion of Validation Workshop Report.</p> <p>5) <u>Final Deliverables</u>:</p> <p>a. Consolidation of all technical and consultation inputs including from national stakeholders, UNDP, GEF Secretariat, STAP and GEF Council, into a well written and concise UNDP ProDoc with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance;</p> <p>b. Completion of the GEF CEO Endorsement Request;</p> <p>c. All documentation from GEF PPG (including technical reports, etc.); and</p> <p>d. Validation Workshop Report.</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as relevant natural sciences, social sciences or political sciences ▪ Minimum 10 years of demonstrable experience in preparing high quality UNDP and GEF biodiversity conservation projects ▪ Fluency in written and spoken English and excellent coordination and leadership skills
<p>Position: National Biodiversity Conservation Specialist</p> <p>Type: IC</p> <p>Cost per person-week: US\$1,500</p> <p>Number of person-weeks needed: 15 weeks</p>	<p>Role</p> <p>The National Biodiversity Conservation Specialist will work closely with the PPG team leader and will serve as the Assistant Team Leader. He she will also work closely with the Policy and Institutional Expert and other national consultants to deliver the following:</p> <p>Deliverables</p> <p>1) <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including:</p> <p>a. Prepare detailed baseline information on biodiversity profile including biodiversity distribution, conservation status, geographical status, global biodiversity significance of Protected Areas, biodiversity corridors in the country and specifically with regard the pilot sites.</p> <p>b. Collate and assess conservation, economic development plans and initiatives to assess baseline social, economic and political information related to biodiversity corridors in the country;</p> <p>c. Assess context and analyse information related to policy, social, regulatory, institutional, technical and knowledge barriers related to effective management of biodiversity corridors;</p> <p>d. Enumerate and assess key threats to biodiversity including human-wildlife conflicts and make suggestions on strategies to address such threats;</p> <p>e. Assess, collate and analyse information related to any other aspect of baseline related to biodiversity conservation, biodiversity corridor management and PA management in the country;</p> <p>f. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs.</p>

² Please verify with the UNDP-GEF team that the correct templates are being used.

	<p>2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B)</u>: Prepare inputs and support the development of final PPG deliverables, as agreed with the PPG Team Leader.</p> <p>3) <u>Validation Workshop (Component C)</u>:</p> <p>a. Contribute to the validation workshop; and</p> <p>b. Support all necessary revisions that arise during the workshop, as appropriate.</p> <p>4) <u>Final Deliverables</u>:</p> <p>a. Detailed Biodiversity profile of the pilot sites/ corridors</p> <p>b. Final UNDP-GEF Project Document and GEF CEO ER</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as natural sciences environment or economics ▪ Minimum 10 years of demonstrable experience in the technical area of PA management, planning and managing biodiversity conservation projects and programmes in the country; ▪ Fluency in written and spoken English and excellent technical writing skills
<p>Position: Forest and Land Management Specialist</p> <p>Type: IC</p> <p>Cost per person-week: US\$1,500</p> <p>Number of person-weeks needed: 8 weeks</p>	<p>Role</p> <p>The Forest and Land Management Specialist will work closely with the PPG team leader and other local consultants and will deliver the following deliverables.</p> <p>Deliverables</p> <p>1) <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including:</p> <p>a. Prepare a project strategy and plan for implementing an integrated approach to biodiversity corridors in the country. This will be based on a needs assessment that includes: (a) reviews of relevant documents such as NBSAPs, species conservation plans, spatial planning initiatives, land use plans etc.; (b) assessment existing and emerging threats to PAs, biodiversity corridors; (c) assessment of biodiversity connectivity with an analysis of relationship between various sectors in the landscape, existing mechanisms and interactions; (d) documentation of the KBAs and needs assessment concerning key species in terms of priorities for habitat protection; (e) conduct assessment of knowledge gaps on the status of biodiversity corridors; (f) develop the project strategy and detailed plan for supporting implementation of integrated approach to biodiversity corridor management</p> <p>b. Support the identification and finalisation of pilot sites for intervention</p> <p>c. Support the preparation of the gender analysis;</p> <p>d. Support the action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and support the iterations of that screening in an iterative fashion throughout the PPG, as appropriate;</p> <p>e. Support the identification of the project sites, with documentation of selection criteria;</p> <p>f. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs.</p> <p>2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B)</u>: Prepare inputs and support the development of final PPG deliverables, as agreed with the PPG Team Leader.</p> <p>3) <u>Validation Workshop (Component C)</u>:</p> <p>a. Contribute to the validation workshop; and</p> <p>b. Support all necessary revisions that arise during the workshop, as appropriate.</p> <p>4) <u>Final Deliverables</u>:</p> <p>a.</p>

	<p>a. Report on detailed analysis of baseline (legal, policy, institutional, investment etc.) and recommended project interventions to promote sustainable land and forest management including mechanisms to measure and monitor sustainable forest and land improvement outcomes</p> <p>b. Appropriate inputs into the final UNDP-GEF project document and GEF CEO ER</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as forestry, NRM, Agriculture etc; ▪ Minimum 10 years of demonstrable experience in the technical area of planning, implementing and monitoring projects and programmes related to forest management, natural resource management, sustainable land management ▪ Fluency in written and spoken English and excellent technical writing skills
<p>Position: Land Degradation Specialist</p> <p>Type: IC</p> <p>Cost per person-week: US\$1,500</p> <p>Number of person-weeks needed: 8 weeks</p>	<p>Role The Land Degradation Specialist will work closely with the PPG team leader and other local consultants and will deliver the following deliverables.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1. <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> b. Prepare a project strategy and plan for implementing an integrated approach to biodiversity corridors in the country. This will be based on a needs assessment that includes: (a) reviews of relevant documents such as National Action Plan on SLM; Land Degradation Reports.; (b) assessment existing and emerging land degradation issues within PAs, biodiversity corridors; (c) assessment of sustainable land management options with an analysis of relationship between various sectors in the landscape, existing mechanisms and interactions; (d) conduct assessment of knowledge gaps on the status of sustainable land management in the production areas within biodiversity corridors and or PAs; (e) develop the project strategy and detailed plan on SLM and Land Degradation Neutrality (LDN) for supporting implementation of integrated approach to biodiversity corridor management c. Support the identification and finalisation of pilot sites for intervention d. Support the action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and support the iterations of that screening in an iterative fashion throughout the PPG, as appropriate; e. Support the identification of the project sites, with documentation of selection criteria; f. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 3. <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B)</u>: Prepare inputs and support the development of final PPG deliverables, as agreed with the PPG Team Leader. 4. <u>Validation Workshop (Component C)</u>: <ol style="list-style-type: none"> a. Contribute to the validation workshop; and b. Support all necessary revisions that arise during the workshop, as appropriate. 5. <u>Final Deliverables</u>: <ol style="list-style-type: none"> a. Report on detailed analysis of baseline (legal, policy, institutional, investments etc.) and recommended project interventions to promote sustainable land management, land degradation neutrality, including mechanisms to measure and monitor sustainable land management outcomes b. Appropriate inputs into the final UNDP-GEF project document and GEF CEO ER

	<p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as Natural Resource Management, Agriculture, Soil Science, etc.; ▪ Minimum 10 years of demonstrable experience in the technical area of planning, implementing and monitoring projects and programmes related to sustainable land management, natural resource management, sustainable agriculture ▪ Fluency in written and spoken English and excellent technical writing skills
<p>Position: National Policy and Institution Specialist</p> <p>Type: IC</p> <p>Cost per person-week: US\$1,500</p> <p>Number of person-weeks needed: 8 weeks</p>	<p>Role</p> <p>Under the guidance and supervision of the PPG team leader, the Policy and Institution specialist will act as the lead national consultant to ensure generation of necessary information for project formulation. The specialist will coordinate local consultants’ inputs and provide technical support for data/information collection and analysis for developing the project document and CEO document by delivering the following key deliverables.</p> <p>Deliverables</p> <p>1) <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including:</p> <ol style="list-style-type: none"> a. Prepare inputs for the baseline/situational analysis for the full-size project (FSP). This will be based primarily on an analysis of threats, institutions, investments and needs related to effective PA management and sustainability. In order to generate this analysis, the following should be considered (i) policy, social, regulatory, socio economic, institutional, technical and knowledge barriers to implemented integrated land/seascape management; (ii) the developmental context (key business sectors, socio-economic development, political environment) and its current and future impacts on the biodiversity conservation in the land/seascapes; (iii) the spatial distribution, and conservation status of forest reserves and protected areas; (iv) the spatial extent and development of satellite images and maps of the proposed priority landscapes to show how PAs relate to other land uses in the landscape; (v) conservation and economic development plans, projects, programmes and initiatives affecting or impacting on the proposed project activities; (vi) a review and establishment of baseline information for each of the priority landscapes etc. b. Support the stakeholder analysis and consultations and ensure that they are complete and comprehensive; c. Conduct in-depth assessment of the policy framework and systemic and institutional review related to land use planning and the cross-sectoral planning for forest, land and PA management (including ecological connectivity), and natural resource concession planning, decision making and management in the context of decentralisation process, for ensuring integration of KBA, HCVF approaches in land use and sector planning. d. Assess the capacity of various agencies and stakeholder groups, in respect of: their roles, functions and/or responsibilities in the land use planning, sea use planning and protected area management and sector management and operation, and identify the capacity development needs of the different stakeholder groups to ensure the sustainability of project investments beyond the term of the project e. Support the preparation of the gender analysis; <ol style="list-style-type: none"> a. Support the action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and support the iterations of that screening in an iterative fashion throughout the PPG, as appropriate; b. Support the identification of the project sites, with documentation of selection criteria; c. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. <p>2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B)</u>: Prepare inputs and support the development of final PPG deliverables, as agreed with the PPG Team Leader.</p>

	<p>3) <u>Validation Workshop (Component C):</u></p> <ol style="list-style-type: none"> a. Contribute to the validation workshop; and b. Support all necessary revisions that arise during the workshop, as appropriate. <p>4) <u>Final Deliverables:</u></p> <ol style="list-style-type: none"> a. Detailed report on the baseline for PA management including the following: (i) baseline of current situation (threats, challenges, investments) and development needs (capacity, finance, others); (ii) suggested indicators for measuring carbon benefits; completion of the METT for selected PAs; (iii) suggested indicator species; (iv) detailed profiling of selected PAs b. Appropriate inputs to the UNDP-GEF Project Document and GEF CEO ER <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as natural sciences or related fields ▪ Minimum 10 years of demonstrable experience in the technical area of Protected Area management and biodiversity conservation; ▪ Demonstrated understanding of political, institutional context for PA and natural resource governance in the Philippines ▪ Fluency in written and spoken English and excellent written skills
<p>Position: Stakeholder Engagement and Gender Specialist</p> <p>Type: NC</p> <p>Cost per person-week: US\$1,500</p> <p>Number of person-weeks needed: 8 weeks</p>	<p>Role The Stakeholder Engagement and Gender Specialist will work with the other PPG team members to deliver the following deliverables.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Preparatory Technical Studies and Reviews (Component A):</u> Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Lead and advise on the stakeholder analysis and consultations and ensure that they are complete and comprehensive; b. Prepare the gender analysis and work closely with the Team Leader to ensure its findings are meaningfully integrated into the project’s strategy, theory of change and results framework; c. Support action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and update that screening in an iterative fashion throughout the PPG, as appropriate; and d. Support completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory Annexes as well as project specific annexes (Component B):</u> Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Prepare the Stakeholder Engagement Plan; b. Prepare the Gender Action Plan and Budget; c. Contribute to the updated the SESP, as needed, based on assessments undertaken during Component A; d. Support the development of environmental and/or social management plan(s) for all risks identified as Moderate or High in the SESP; and e. Support the agreements on project management arrangements. 3) <u>Validation Workshop (Component C):</u> <ol style="list-style-type: none"> a. Contribute to the validation workshop; and b. Support all necessary revisions that arise during the workshop, as appropriate. 4) <u>Final Deliverables:</u> <ol style="list-style-type: none"> a. Detailed Gender Mainstreaming Plan for the project, including plans for improving gender equality and women’s empowerment, which will be also fed into SESP b. Detailed stakeholder engagement plan and appropriate inputs into the final UNDP-GEF Project Document and GEF CEO ER

	<p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as [add relevant fields/degrees]; ▪ Minimum [complete] years of demonstrable experience in the technical area of [complete]; ▪ Fluency in written and spoken English and [complete]; ▪ [other skills]
<p>Position: National M&E Expert</p> <p>Type: IC</p> <p>Cost per person-week: US\$1,500</p> <p>Number of person-weeks needed: 8 weeks</p>	<p>Role</p> <p>The Impact Assessment and M&E Expert will work with the PPG team leader and other team members to deliver the following:</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Prepare inputs for the baseline/situational analysis for the full-size project (FSP). This will include a precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes; definition of GEF incremental value per outcome and output; and presentation of results of the incremental cost-analysis in matrices; b. Support the stakeholder analysis and consultations and ensure that they are complete and comprehensive; c. Support the preparation of the gender analysis; d. Support the action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and support the iterations of that screening in an iterative fashion throughout the PPG, as appropriate; e. Support the identification of the project sites, with documentation of selection criteria; f. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B)</u>: Prepare inputs and support the development of final PPG deliverables, as agreed with the PPG Team Leader. 3) <u>Validation Workshop (Component C)</u>: <ol style="list-style-type: none"> a. Contribute to the validation workshop; and b. Support all necessary revisions that arise during the workshop, as appropriate. 4) <u>Final Deliverables</u>: <ol style="list-style-type: none"> a. Comprehensive impact assessment, monitoring and evaluation plan for the project b. Draft SESP including appropriate inputs to integration <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as natural resource management, economics etc.; ▪ Minimum 10 years of demonstrable experience in the technical area of project and programme management/design/evaluation; ▪ Fluency in written and spoken English and excellent writing skills
<p>Position: Project Development Associate</p> <p>Type: SC</p> <p>Cost per person-week: \$351.5</p>	<p>Role</p> <p>The PD Associate will provide technical support to the PPG team to identify and engage with relevant stakeholders at national and sub-national levels, and provide logistic support for organising workshop, meetings, as well as support data and information collection.</p> <p>Key Tasks</p> <ol style="list-style-type: none"> 1) Assist the CO in overseeing the whole process of the project preparation; 2) Ensure documentation of key workshops and consultation meetings; 3) Assist in the gathering/collection/review/analysis of all relevant information needed;

<p>Number of person-weeks needed: 64 weeks</p>	<p>4) Assist in the coordination, preparations and conduct of meetings, workshops and consultations; 5) Work closely with the consultants and UNDP in the preparation of the Project Document and other necessary project reports</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Bachelor’s degree on Economics, Community Development, Environmental Planning or any related course ▪ Minimum 7 years of demonstrable experience in the supporting project development and implementation ▪ Fluency in written and spoken English
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